



FOR ENQUIRIES TELEPHONE : 01922 410483

CHESLYN HAY PARISH COUNCIL
Village Hall, Pinfold Lane, WS6 7HP
VILLAGE HALL HIRE CHARGES
1 April 2018 – 31 March 2019

DAYTIME HIRE CHARGES (before 5.30 pm Monday – Friday)

ROOM		£
Main Hall	Per Hour	9.00
Cadman Suite	Per Hour	9.00
Council Chamber	Per Hour	9.00
Meeting Room	Per Hour	9.00

DAYTIME HIRE CHARGES (Saturday and Sunday)

ROOM		£	£*
Main Hall	Per Hour	18.90	27.00
Cadman Suite	Per Hour	14.60	20.80
Cadman Suite	Per 3 Hours	36.70	50.00
Main Hall and Cadman Suite	Per Hour	23.50	35.50
Council Chamber	Per Hour	14.60	20.80
Council Chamber	Per 3 Hours	36.70	50.00
Meeting Room	Per Hour	9.00	9.00
Meeting Room	Per 3 Hours	23.00	23.00

EVENING HIRE CHARGES (after 5.30 pm Monday – Friday)

ROOM		£	£*
Main Hall	Per Hour	18.90	27.00
Cadman Suite	Per Hour	14.60	20.80
Cadman Suite	Per 3 Hours	36.70	50.00
Main Hall and Cadman Suite	Per Hour	23.50	35.50
Council Chamber	Per Hour	14.60	20.80
Council Chamber	Per 3 Hours	36.70	50.00
Meeting Room	Per Hour	9.00	9.00
Meeting Room	Per 3 Hours	23.00	23.00

EVENING HIRE CHARGES (Friday and Saturday)

ROOM		£	£*
Main Hall and Cadman Suite	6.00 pm – 12.00 pm	163.00	245.00

* Charge for non-residents of Cheslyn Hay and Great Wyrley

Please Note :-

- **THIS IS A NON-SMOKING BUILDING**
- Access arrangements for pre-function preparation time will be by prior arrangement with the Village Hall Caretaker. Charges for parties include one hour free time (30 minutes to set up and 30 minutes to clean and vacate the building), if you require any additional set up time this will be chargeable;
- For Children's parties a maximum of 35 children to be in the building at any one time;
- For all other functions a maximum of 120 people to be in the building at any one time (subject to agreement of the Clerk/Caretaker) and dependent upon the event;
- In the case of an 18th birthday party the bar must be closed at 11.00 pm and the building vacated by 12.00 pm;
- There must be no rowdiness or nuisance caused by behaviour or noise levels, both during and following the party.

Deposits

Deposits are returnable provided there has been no damage to the Hall or its contents and rooms have been cleaned and left neat and tidy and that there has been no infringement of rules.

- A deposit of £115.00 is required when booking the Main Hall;
- A deposit of £58.00 is required when booking parties for Children under the age of 10 years;
- A deposit of £344.00 is required when booking an 18th birthday party and the Caretaker must be convinced that there will be adequate supervision at all times.